



DANCE NOVA SCOTIA NOMINATING COMMITTEE

Terms of Reference

Level

Standing Committee

Purpose

The Accessibility Committee is a standing committee of the Dance Nova Scotia Board. The role of the Committee is to ensure that the Board and organization are governed by individuals who possess the necessary skills, experience, and attributes to effectively fulfill the mission of the organization.

- Identifying, recruiting, and nominating qualified candidates for election to the Board of Directors.
- Ensuring a transparent, inclusive, and equitable nominations process.
- Reviewing and updating the skills and diversity matrix of the Board annually.
- Recommending appointments to fill vacancies that occur between Annual General Meetings (AGMs).
- Reviewing board composition, succession planning, and term limits.
- Supporting orientation and onboarding of new board members.

Membership

- Board President
- Members: The Committee will consist of, at minimum, two additional Board members
- The Executive Director as advisor, and others if deemed necessary by the Committee

Meetings

- Frequency: At least once per year
- Quorum: 50% plus 1
- Decision Making: Consensus

Minutes

Minutes of each meeting are recorded by an appointed delegate and distributed to the Dance Nova Scotia Executive Director and/or Administrative Officer.

Reporting/Relationship

The Committee chair, or a designated committee or board member, will present a verbal report at regular Board meetings.